



304 Putnam Street, Marietta, Ohio 45750

Phone (740) 373-0611; Fax (740) 376-6445

Michael Brockett, MD, Health Commissioner

**Meeting Minutes
Marietta/Belpre City Board of Health Meeting
715 Park Dr., Belpre, OH
Friday, February 20, 2026; 10:00 am**

Board Member Roll Call:

Laurie Gwinn - Yes Joel Whitaker – Yes Ann Stewart - Yes
Desiree Kerns - Absent Suzanne Baker – Yes

Others Present:

Josh Schlicher-Marietta Mayor Kelly Miller – Administrator/REHS
Tom Webster - Belpre City Attorney Cammie Loane-Registrar/Fiscal

I. Call to Order and Recognition of Guests, Roll Call

Mayor Abdella called the meeting to order at 10:00 A.M., roll call was taken, a quorum was present. No guests were in attendance.

A. Approval of January 16, 2026 Meeting Minutes

Ann Stewart made a motion to approve January 2026 Board of Health Meeting Minutes, Suzanne Baker seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn - Yes Joel Whitaker – Yes Ann Stewart - Yes
Desiree Kerns - Absent Suzanne Baker – Yes

Motion passed.

B. Management Reports for January 2026

1. Environmental Health Report:

Miller reported the new environmental health staff are doing very well, and are catching on quickly. They are doing field training, and have went out on their own to do inspections at smaller establishments. Report writing is going well, however still a learning process. Eremus has learned the front office, and will have her 320 hours through Move Staffing completed soon. We will bring her on as a full-time employee, at that time. Eremus will receive her bachelor degree later in the spring, at which time she will become an EHSIT. Reynolds has received his EHSIT.



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2. Nursing Report:

Miller reported that nursing staff are working on meeting the patient goal for the RH Grant, deliverable 1. We have not received notice yet if the RH Grant will continue after March 31st. ODH is saying that it will move forward. Beck and Curtis are making visits to the Community Resource Center in Marietta. They have started offering an incentive to get tested. If five (5) people get tested, their names are entered into a drawing for a Walmart gift card. Beck has been in communication with the Washington County Jail, and she is hoping to start visiting there again soon. Nursing has also been busy with travel vaccines.

3. Administrators Report:

Miller reported that all staff are working hard. She stated that food service renewals were mailed at the beginning of February. Miller stated that we have not received MAC funds, which are due for the past two quarters. Miller reported her evaluation with personnel committee went well. Miller stated that she will be completing the report for Belpre and the MBHD annual report will be coming soon. Miller stated that the office is working on transitioning the daily receipt issuances to the New World program that the Marietta Auditor’s Office uses. We are hoping to begin issuing receipts by March 1st. At that time, we will discontinue using the QuickBooks program. The next step will be to begin the process for accepting credit/debit card payments. Miller reported that MBHD sponsored a blood drive in January with the American Red Cross at Gilman United Methodist Church. Miller stated that the bi-monthly LEPC meeting was held in January and that Elizabeth and Dawson attended due to her having a meeting conflict. Washington County is hoping to implement an Overdose Fatality Review with the Behavioral Health Board. Miller stated that we continue to receive reimbursements from the Public Health Workforce and Reproductive Health Grants.

4. Health Commissioner Report: No Report

Joel Whitaker made a motion to accept the written management reports for January 2026, Suzanne Baker seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn - Yes

Joel Whitaker – Yes

Ann Stewart - Yes

Desiree Kerns - Absent

Suzanne Baker – Yes

Motion passed.



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C. Monthly Data Reports for January 2026

- 1. **Vital Statistics Report:** See written report.
Loane reported that Vital Stats is doing all death/birth issuances through the new OVRS system.
- 2. **Regional Epidemiologist Report:** See written report.
Miller pointed out that there were 11 COVID/Flu hospitalizations. Washington County had a case of Whooping Cough in January and Lyme Disease-(1), Chlamydia-(6), HEP C -(4).
- 3. **Monthly Service Statistics Report:** See written report.

Ann Stewart made a motion to accept the written monthly data reports for January 2026 as submitted. Joel Whitaker seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn-Yes

Joel Whitaker-Yes

Ann Stewart-Yes

Desiree Kerns-Absent

Suzanne Baker-Yes

Motion Passed

D. Finance

1. Revenue Comparison & Expense Report January 2026

Loane mentioned the carryover into 2026 was healthy, due to loss of staff due to retirement, along with minimal spending. Miller stated the carryover was not included in the 2026 budget, as we are trying to build up our emergency funds.

Gwinn asked if the formula was correct in fund 216-MBHD General fund. Loane stated yes. The carryover amount is not included in formulation. Revenue was down, and spending is typically more in January as purchases are opening back up for the year.



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Suzanne Baker made a motion to accept the Revenue Comparison & Expense Report for January 2026. Ann Stewart seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn-Yes

Joel Whitaker-Yes

Ann Stewart-Yes

Desiree Kerns-Absent

Suzanne Baker-Yes

Motion Passed.

II. Governance

Miller stated that she met with the personnel committee on 01/30/2026. The board commended Miller on the work she has done thus far.

III. Action and Discussion Items

a. Public Comments: None

b. Board Member Comments and Miscellaneous Concerns: None

IV. Executive Session – None

V. Adjournment

Ann Stewart made a motion to adjourn the meeting, Suzanne Baker seconded the motion. Mayor Abdella adjourned the meeting at 10:26 A.M.

Next meeting: Friday, April 17, 2026; 10:00 a.m., 715 Park Drive, Belpre, OH

Board of Health President

March 20, 2026
Date

Board of Health Secretary

March 20, 2026
Date