



304 Putnam Street, Marietta, Ohio 45750

Phone (740) 373-0611; Fax (740) 376-6445

Michael Brockett, MD, Health Commissioner

Meeting Minutes
Marietta/Belpre City Board of Health Meeting
715 Park Drive, Belpre, OH 45714
Friday, April 17, 2026; 10:00 am

Board Member Roll Call:

Laurie Gwinn - Yes Joel Whitaker – Yes Ann Stewart - Yes
Desiree Kerns – (Arrived Late) Suzanne Baker – Yes

Others Present:

Susan Abdella - Belpre Mayor Kelly Miller – Administrator/REHS
Tom Webster - Belpre City Attorney Cammie Loane - Registrar/Fiscal

I. Call to Order and Recognition of Guests, Roll Call

Mayor Abdella called the meeting to order at 10:00 A.M., roll call was taken, a quorum was present. No guests were in attendance.

A. Approval of March 20, 2026 Meeting Minutes

Joel Whitaker made a motion to approve March 2026 Board of Health Meeting Minutes, Ann Stewart seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn - Yes Joel Whitaker – Yes Ann Stewart - Yes
Desiree Kerns – (Late) Suzanne Baker – Yes

Motion Passed.

B. Management Reports for March 2026:

1. Environmental Health Report: See written report.

Miller reported that the new staff have been out in the field doing food service inspections, including mobile inspections. Their training is going well. She stated that both trainees were given their probationary evaluations. Miller stated that they have been working on a project with a 6th grade class at Warren Middle School through Building Bridges 2 Careers. Eremus and Reynolds presented the class with a foodborne illness scenario and the students are going to come up with ideas on how to prevent illness. They will go back in a couple of weeks to hear about the student's findings/resolution. Eremus and Reynolds will be



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attending ODH Food Code Training next week. The BOH asked if Eremus and Reynolds are still eager to learn more about the job and Miller stated yes.

Miller reported that the Belpre Dollar Tree roof repairs are scheduled to begin on April 20th. The building owner has been sending updates about their progress.

Mayor Abdella inquired about the swimming pool applications. She stated that Belpre has not received theirs. Miller stated they went out via mail; but Miller stated that she will email Mayor Abdella Belpre's copy.

Miller reported about the ongoing issues with Wingate Hotel pool in Marietta. She stated that the EH team was at the facility at the beginning of March. They performed a follow-up inspection last week and there continue to be multiple problems. Miller stated that their water quality records appear to be falsified, since readings were being written in before the time of day had actually occurred and the readings are all the same, day after day. There was also no chlorine detected in pool, during the follow-up inspection, when the operator has documented that there was chlorine in the pool. The team performed another inspection on 04/15/26, there was chlorine present in the pool, and the record keeping appeared to be better. Miller stated that she had a discussion with hotel management, that should these problems persist, that BOH action may be necessary.

The BOH asked about Las Trancas' current status. Miller stated Las Trancas will be due for inspection soon, and she will be involved with inspection. She will keep the BOH posted on updates.

Miller reported that the ODH food survey is scheduled for the end of May. She will be working on getting required documents in order.

Webster asked about a new tick being reported in our area. Miller stated the Lone Star tick came from the south and it transmits Alpha-Gal Syndrome. If contracted, the infected person develops an allergy to red meat.

2. Nursing Report: See written report.

Miller reported that the nursing department has been extremely busy. The RH26 Grant finished up at the end of March, and although we had been trending behind on our patient goal, the department managed to surpass the 25 patients seen goal by 20 patients! The RH27 Grant application has been submitted. The available grant funds are less this year (around \$58,000) but we are happy that the grant will continue. Miller stated that Beck and Curtis visited the jail and also the CRC on Front Street. The CRC will be moving from Front to Third Street, and we are



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hoping this will make it more convenient for those who need us to come into our office.

Miller reported that the number of walk-in clients seems to be increasing. She stated that we are not listed on the ODH map for STI testing services. She stated she is working on this and hoping to get it corrected soon. Our STI testing services are listed on the CDC site.

3. Administrator Report: See written report.

Miller reported that the entire office is now open until 6pm every Wednesday, and the office will close at 2pm on Fridays. So far, this schedule is working well. She stated that we are able to accommodate food establishments and vendors who require a later inspection time. Miller stated that the public seems to be aware of our hours, as nursing stays pretty busy after 4pm.

Miller reported that our department vehicle sustained severe hail damage after the storm on April 1st. She stated that the adjuster came yesterday to assess the damage.

Miller stated that the MBHD staff were out in the community the night before. She and Eremus set up a table at Marietta College for Creating Healthier Communities. There was a student presentation on Access to Healthcare in Appalachia. She stated that MBHD staff were pictured in the presentation slides, while at the Ely Chapman pop-up health clinic last fall. She stated that there was good discussion and information from a panel discussion, after the student presentation. Miller also reported that Curtis and Drost represented MBHD at the Jane Edwards Headstart Carnival. She reported that 11 helmets and 20 Narcan kits were distributed at that event.

Miller reported that MBHD received a very large (15,000) diaper donation from The Heart of Ohio Diaper Bank in Canton. Miller stated that she and her husband drove to Canton to pick up the donation. She stated that we will be the Baby Bash in May and we will be advertising our diaper availability. The donated diapers will also be included in newborn kits, which will begin very soon.

Miller reported that our PHAB Annual report opened on April 1st and is due on June 30th. She stated that we will be reporting on what we have done/accomplished over the last year and also on two standards that were not completely met.

Miller stated that "Public Health Week" was the week of April 6-12. She reported that Dr. Brockett is our official "MVP", as his post had the most views on



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Facebook. Miller reported that we had over 30,000 views during the week and gained 7 new followers on our MBHD Facebook page.

Miller reported a staffing change in nursing soon. Curtis will be returning to school this summer to obtain her RN degree. Curtis will be cutting back from 4 days to 3 days over the summer, and then in the fall will cut back to one day per week. Miller stated that we will be looking to contract with a nurse during this time.

4. **Health Commissioner Report:** No report.

Suzanne Baker made a motion to accept the written management reports for March 2026, Ann Stewart seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn - Yes
Desiree Kerns - Yes

Joel Whitaker – Yes
Suzanne Baker – Yes

Ann Stewart - Yes

Motion passed.

C. **Monthly Data Reports for March:**

1. **Vital Statistics Report:** See written report.

Loane reported OVRs is going well, and she is learning new ways to use the system regularly. She stated that we have seen an increase in issuances, compared to first quarter 2025. She reported that our office issued 100 more certificates, and that disposition permits have doubled. Loane stated that we were hopeful that statewide issuance would bring more traffic into the office. She stated that we are looking forward to the 2nd quarter comparison.

2. **Regional Epidemiologist Report:** See written report.

Miller reported that Chlamydia, and Lyme Disease cases are still high for our area.

3. **Monthly Service Statistics Report:** See written report.

Suzanne Baker made a motion to accept the written monthly data reports for March 2026 as submitted. Ann Stewart seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn-Yes
Desiree Kerns-Yes

Joel Whitaker-Yes
Suzanne Baker-Yes

Ann Stewart-Yes



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Motion passed

D. Finance

1. Revenue Comparison & Expense Reports for March

Loane reported MBHD is doing all receipting through the New World accounting system that the City of Marietta uses. She stated that we are no longer receipting from Quick Books and it is going very well thus far. Loane also mentioned that all RH26 grant reimbursable funds have been spent/encumbered. She also reported that we have received 1st quarter allocation monies from both cities.

Ann Stewart made a motion to accept the Revenue Comparison & Expense Report for March 2026. Suzanne Baker seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn-Yes
Desiree Kerns-Yes

Joel Whitaker-Yes
Suzanne Baker-Yes

Ann Stewart-Yes

Motion Passed.

II. Governance

1. Resolution 26-02: Resolution to transfer funds from RH26 Grant to Home Health

Joel Whitaker made a motion to approve Resolution 26-02. Laurie Gwinn seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn-Yes
Desiree Kerns-Yes

Joel Whitaker-Yes
Suzanne Baker-Yes

Ann Stewart-Yes

Motion Passed.

2. Resolution 26-03: Resolution to transfer funds within Food Fund from unappropriated to appropriated

Joel Whitaker made a motion to approve Resolution 26-03. Suzanne Baker seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn-Yes
Desiree Kerns-Yes

Joel Whitaker-Yes
Suzanne Baker-Yes

Ann Stewart-Yes

Motion Passed.



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3. **Resolution 26-04:** Resolution to open a clearing account for credit/debit payments

Miller stated that she emailed Tom Webster and Paul Bertram a copy of Resolution 26-04 prior to BOH meeting for their review. She stated that she received no response from Law Director Bertram. Tom Webster stated to the BOH that this type of resolution is nothing irregular, but there will need to be policies and procedures in place, like the city has already. He stated that opening the account is just the first step. The BOH stated that the approved signatories need to be Dr. Michael Brockett and Kelly Miller.

Ann Stewart made a motion to approve Resolution 26-04. Joel Whitaker seconded the motion. There was no further discussion, a roll call vote was taken.

Laurie Gwinn-Yes
Desiree Kerns-Yes

Joel Whitaker-Yes
Suzanne Baker-Yes

Ann Stewart-Yes

Motion Passed.

III. Action and Discussion Items

- 1. Public Comments: None
- 2. Board Member Comments and Miscellaneous Concerns

Baker asked what is happening with the Shadix building in Marietta. Miller stated that it was her understanding that the City of Marietta is waiting to hear from the property owners. She said that there is nothing that our department can do. Miller stated that she will be attending the Building Code Enforcement meeting on 04/20 and will present Baker's inquiry. She will report the findings to BOH at the next meeting.

IV: Adjournment


Suzanne Baker made a motion to adjourn the meeting, Ann Stewart seconded the motion. Mayor Abdella adjourned the meeting at 10:43 A.M.

Next meeting: Friday, May 15, 2026; 10:00 am, 304 Putnam Street, Marietta, OH.



Board of Health President

May 17, 2026
Date 15 see



Board of Health Secretary

15
May 17, 2026
Date